



Board of Harbor Commissioners

Virginia Chang Kiraly, President
Nancy Reyerling, Vice President
Tom Mattusch, Treasurer
William Zemke, Secretary
Edmundo Larenas, Commissioner
James B. Pruett, General Manager
Trisha Ortiz, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

January 20, 2021

1:00 PM – 4:00 PM

San Mateo County Harbor District

A) Roll Call – 1:00 PM

All Commissioners Present

B) 1. Public Comments/Questions – None

2. Committee Updates – None

C) Consent

Commissioner Larenas Pulled Items 1, 4, 7 and 8

Motion: (Mattusch/Kiraly) Approve Items 2, 3, 5, 6, 9 and 10

All in favor Items 5, 6, 9 and 10

Abstain: Zemke Item 2 and 3

2. Minutes – Special Meeting of December 8, 2020 (Hadden)

Approve Minutes of the Special Meeting of December 8, 2020.

3. Minutes – Regular Meeting of December 16, 2020 (Hadden)

Approve Minutes of the Regular Board Meeting of December 16, 2020.

5. Budget Calendar (van Hoff)

Approve staff recommendation to set the 2021/2022 Budget Review and Development Cycle as detailed in the Staff Report.

6. Second Quarter – Fiscal Year 2021 (Q2-21) Investment Report (van Hoff)

Information only

9. Employee Leave Considerations Due to COVID-19 Pandemic; Approve Revision to Policy 6.5.11 (van Hoff)

Recommendation: Approve revision to 6.5.11 "Leave Policy During Pandemic".

San Mateo County Harbor District – Regular Meeting Minutes – January 20, 2021

10. Monthly Capital Projects (Moren)

Information only

D) Discussion

Pulled Items

1. Bills and Claims (van Hoff)

Review Pre-Approved Bills and Claims for December of \$224,057.98. Pre-Approve \$500,000 in Bills and Claims for February 2021.

Motion: (Chang Kiraly/Mattusch) Approve Item 1

All in favor

4. Minutes – Special Meeting of January 5, 2021 (Hadden)

Approve Minutes of the Special Meeting of January 5, 2021

Motion: (Mattusch/Chang Kiraly) Approve Item 4

Ayes: Chang Kiraly, Reyering, Mattusch, Zemke

Abstain: Larenas

7. Coastal Development Permit and Use Permit for Seasonal Staging of Commercial Crab and Salmon Fishing Gear Project Update (Moren)

Information only

8. District Letter of Support for GFNMS' grant application and Proposed Project that would provide support to the Surfers Beach Restoration Pilot Project (Moren)

Information only

11. CY2021 Board Organization; Election of Officers (Pruett)

Recommendation: Commission to elect a President to serve for 2021, and that the newly elected President then call for nominations for, and the Board elect any remaining Officers of the Board.

Motion: (Reyering/Chang Kiraly) Nominate Commissioner Chang Kiraly to serve as President of the Board of Commissioners until the first meeting of January 2022.

Ayes: Chang Kiraly, Reyering, Mattusch, Zemke

Abstain: Larenas

Motion: (Mattusch/Chang Kiraly) Nominate Commissioner Reyering to serve as Vice President of the Board of Commissioners until the first meeting of January 2022.

Ayes: Chang Kiraly, Reyering, Mattusch, Zemke

Nays: Larenas

Motion: (Chang Kiraly/Reyering) Nominate Commissioner Zemke to serve as Secretary of the Board of Commissioners until the first meeting of January 2022.

All in favor

Motion: (Chang Kiraly/Reyering) Nominate Commissioner Mattusch to serve as Treasurer of the Board of Commissioners until the first meeting of January 2022.

Ayes: Chang Kiraly, Reyering, Mattusch, Zemke

Nays: Larenas

Motion: (Mattusch/Chang Kiraly) Nominate Commissioner Reyering to serve as alternate, in the President's absence, to the LAFCo Independent Special Districts' Selection Committee (ISDSC)

All in favor

12. Master Plan Development Consultant Selection Process (Pruett)

Direct the General Manager, with Staff, to review responses to the SMCHD Master Plan Request for Proposal #2019-05, and if necessary, conduct interviews to form a recommendation to the Board of Harbor Commissioners.

Motion: (Mattusch/Zemke) Approve Alternate #2.

Ayes: Chang Kiraly, Reyering, Mattusch, Zemke

Nays: Larenas

Call for the question

Ayes: Chang Kiraly, Reyering, Mattusch, Zemke

Nays: Larenas

E) Commissioner Comments

F) Future Agenda Items – None

G) December Activity Reports

H) Adjourn 1:56 PM

Motion to Adjourn

All in favor

Approved by the Board on February 17, 2021



Melanie Hadden
Deputy Secretary



Virginia Chang Kiraly
President